

Thank you for the opportunity to respond to Ledyard Public Schools for your technology needs. We have to take a moment to tell you how excited our team is to participate in the response and how honored we are to be considered by Ledyard Public Schools for this fantastic opportunity and valuable project.

Taking on a public school project requires tremendous experience, a foundation of a strong infrastructure, detailed planning and the willingness to adapt to the changing conditions on a daily basis. Accountability is also an important part of making sure that service levels and customer expectations are met through detailed reporting and monthly meetings and/or quarterly account reviews discussing job completion rates, and measuring service level adherence metrics. Lastly, responsible communication is extremely important to a successful vendor relationship. With good communication, large issues become small and small issues become minor. Whether on a daily basis or during scheduled reviews, flow of accurate and confident data between both parties is essential.

CBS, a Xerox Company, has the unique ability to focus on each aspect of a customer's operation and seamlessly control the direction so individual parts are harmoniously in sync with one another. CBS has been working with educational organizations for years on perfecting and defining this process. At Ledyard Public Schools we intend to bring all this experience and knowledge to help build a solution that not only improves the current process, but enhances the overall interaction and experience for employees. Together, using our 360 Assessment process, we plan on working with each school to help build a specific solution that meets their individual needs, reduces costs, streamlines workflow, increases technology or meets sustainability goals throughout. Throughout our RFP Response you will find we have committed to providing Ledyard Public Schools with an entire solution addressing each aspect and goal put forth in the RFP. Ahead we summarize each component and specifically how it impacts your organization in a positive way.

CBS has been doing business in Connecticut for over 30 years and has provided solutions to some incredible customers including yourself. We highly recommend that you call all of our references. Through your analysis and initiatives, you have discovered great opportunities for significant improvements in sustainability, customer service, new technology, and last but certainly not least, cost reduction. It is this detailed and thorough approach that the CBS team excels at. Our assessment process helps identify areas of opportunity to reduce cost as it relates to outsourced materials, improve efficiencies allowing operators to do more for less and improve the end user experience through an analyze of your applications. Much of the benefit will be gained from good old fashioned leg work, analysis and focus to immediate hard cost reduction at a granular level that adds up to tremendous overall savings and improvement for Ledyard Public Schools. We look forward to working closely with you to ensure alignment and execution of your goals and objectives.

We are very excited about this opportunity as we believe that CBS, a Xerox Company, will prove to be the perfect fit for Ledyard Public Schools. With our nimble and flexible infrastructure, keeping the deliverables and accountability local, complimented by the superior resources and technology of our parent Xerox, we know that we can deliver the best possible customer experience for Ledyard Public Schools and we hope that with your thorough review you will agree.

Sincerely,


Gary DelColle
GEM Account Executive



EXECUTIVE SUMMARY

Taking on a BOE project requires tremendous experience, a foundation of a strong infrastructure, detailed planning and the willingness to adapt to the changing conditions on a daily basis. Accountability is also an important part of making sure that service levels and customer expectations are met through detailed reporting and monthly meetings and/or quarterly account reviews discussing job completion rates, and measuring service level adherence metrics. Lastly, responsible communication is extremely important to a successful vendor relationship. With good communication, large issues become small and small issues become minor. Whether on a daily basis or during scheduled reviews, flow of accurate and confident data between both parties is essential.

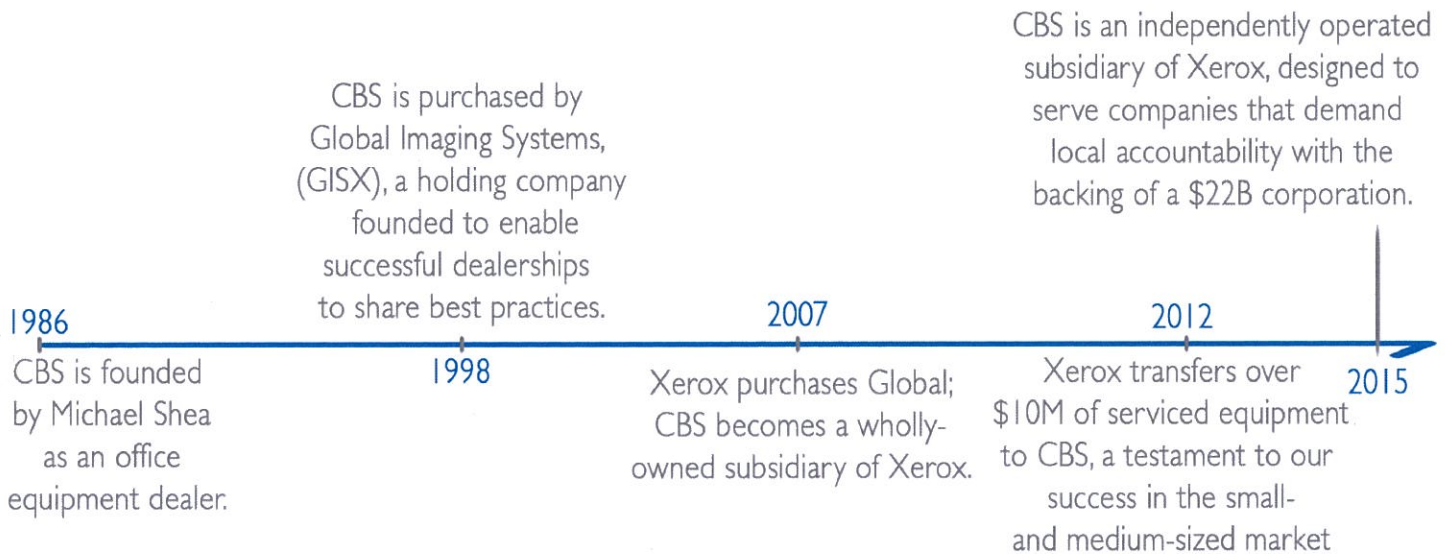
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A Xerox Company

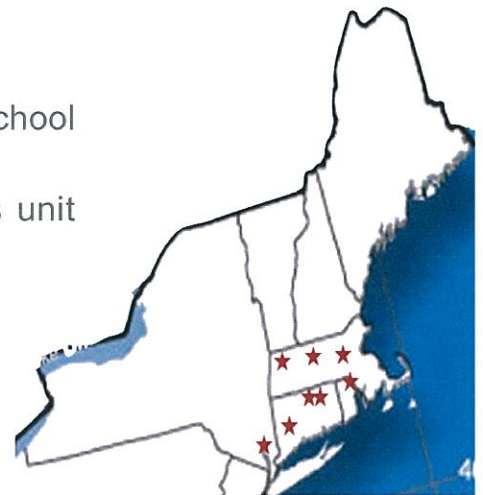
CBS/XEROX COMPANY HISTORY



At-A-Glance

- CBS has a 94% customer retention rate.
- 70% of Fairfield, Westchester, Rockland, and Putnam school districts currently work with CBS.
- Part of Global Imaging, the highest-performing business unit within Xerox.
- Over 57,000 devices under management in four states.

White Plains, NY – Norwalk, CT – Wethersfield, CT
Holyoke, MA – Auburn, MA – Pittsfield, MA
Lincoln, RI (BVOS – Blackstone Valley Office Systems)



CBS/XEROX

COMPANY PROFILE

- ❖ CBS is headquartered in Wethersfield, CT with a local Warehouse in Newington, CT
- ❖ Best of both worlds – Xerox technology and resources, and local CBS accountability.
- ❖ \$91 Million Dollar Company
- ❖ 310 Total Employees
- ❖ 81 Technicians in CT (11 Cover West Haven area)
- ❖ Senior Management – Local decision process
- ❖ Local Service Dispatch – (Corporate Office: Wethersfield, CT)
- ❖ Service Mapping systems that allows for efficient turnaround time
- ❖ Software system that tracks each customers prints between service calls:
- ❖ 25 Point check list completed on every service call (Ensures uptime)
- ❖ Remote Helpdesk phone assistance for quicker response
- ❖ 60,000 sq. ft. local warehouse with over \$4 million in equipment, parts and supplies
- ❖ Local CBS Network Technicians and Helpdesk
- ❖ Parts and technical staff tracking with GPS and Call routing
- ❖ CBS Product & Solution Trainers for end user guidance
- ❖ All Technicians have SUV's fully stocked with \$7k-\$10k worth of parts
- ❖ Local billing for all Service and Supplies – (Customized billing request)
- ❖ Monthly, Quarterly or Semi Annual Account reviews
- ❖ Dedicated 360 application reporting team
- ❖ All services on the Managed Print Services program are done locally including all printer supplies (toner, drums, kits, etc.)

OUR PEOPLE, YOUR CBS/XEROX TEAM

Jay Cartisano, President CBS/Xerox
35 years with CBS

Steve Velardi, VP Sales
24 years with CBS

Paul Rolla, Director
18 Years with CBS

Gary DelColle, G.E.M. Account Specialist
10 years with CBS

Liza Curry, Director of Service
26 years with CBS

Denton McCalla, Service Manager
36 years with CBS



A Xerox Company

CBS/XEROX

RECOMMENDATION SUMMARY

20 Xerox MFP'S

(1) Xerox C60 – for Central Office

(1) Xerox C8045

(2) Xerox C8055's

(2) Xerox C8070's

(2) Xerox B7030's

(2) Xerox B8075's

(5) Xerox B8055's

(5) Xerox B8045's

CBS/XEROX

COPIER CBS RECOMMENDATION

Proposed Equipment: Xerox C60 – for Central Office

65 black/white pages per minute (copy/print)

60 color pages per minute (copy/print)

Color Scan to e-mail, folder, FTP & HD

Single-Pass Duplex, Reduce/Enlarge, etc.

(2) 500 Sheet Adjustable Paper Trays – up to 12 X 18

(2) 2,010 Sheet Total Letter-size High Capacity Trays

250 Sheet Bypass – up to 13 X 19

250 Sheet Document Feeder

Multi-Position Finisher w/ Hole Punch

2400 X 2400 dpi

CBS/XEROX

COPIER CBS RECOMMENDATION

Proposed Equipment: Xerox C8045/55/70

45/55/70 black/white pages per minute

45/5/70 **color** pages per minute (copy/print)

Color Scan to e-mail, folder, FTP & HD

Single-Pass Duplex, Reduce/Enlarge, etc.

(2) 520 Sheet Adjustable Paper Trays – up to 12 X 18

(2) 2,000 sheet total Letter-size trays

100 Sheet Bypass – up to 12.6 X 19

110 Sheet Document Feeder

Multi-position stapling finisher w/ hole punch

Fax option

Apple Air Print

Xerox Standard Accounting capability

Secure Print capability

Xerox App Gallery

CBS/XEROX

COPIER CBS RECOMMENDATION

Proposed Equipment: Xerox B7030

30 black/white pages per minute

Color Scan to e-mail, folder, FTP & HD

Duplex, Reduce/Enlarge, etc.

(2) 520 Sheet Adjustable Paper Trays – up to 11 X 17

100 Sheet Bypass – up to 11 X 17

110 Sheet Document Feeder

Multi-position stapling finisher w/ hole punch

Apple Air Print

Xerox Standard Accounting capability

Secure Print capability

Xerox App Gallery

CBS/XEROX

COPIER CBS RECOMMENDATION

Proposed Equipment: Xerox B8045/55/75

45/55/75 black/white pages per minute

Color Scan to e-mail, folder, FTP & HD

Single-Pass Duplex, Reduce/Enlarge, etc.

(2) 520 Sheet Adjustable Paper Trays – up to 11 X 17

(2) 2,000 sheet total Letter-size trays

100 Sheet Bypass – up to 11 X 17

110 Sheet Document Feeder

Multi-position stapling finisher w/ hole punch

Apple Air Print

Xerox Standard Accounting capability

Secure Print capability

Fax option

Xerox App Gallery

CB Municipalities, Universities, Board of Ed and Private School References

City of East Hartford	Deep River Library	Glastonbury public schools
City of West Hartford	West Haven Public Library	Tolland public schools
City of New London	Atwater Library	Lebanon public schools
City of Middletown	Edward Smith Library	Putnam public schools
Town of Wallingford	Acton Public Library	Killingly public schools
Town of Groton	Old Saybrook public schools	Farmington public schools
Town of Old Saybrook	Westbrook Public Schools	Watertown public schools
Town of Old Lyme	Stonington public schools	Cromwell public schools
Town of Salem	The Odyssey School	Peartree Point School
Town of Bloomfield	The Country School	Fairfield Country Day School
Town of Brooklyn	Corpus Christie School	Unquowa School
Town of Burlington	Orange public schools	Whitby School
Town of Glastonbury	West Hartford public schools	Greenwich Country Day School
Town of Griswold	East Hartford public schools	Stanwich School
Town of Harwinton	Vernon public schools	Greenwich Academy
Town of Plainville	Griswold public schools	New Canaan Country Day
Town of Tolland	Plainville public schools	Trinity Catholic High School
Town of Vernon	Region 1 public schools	Pomfret School
Town of Groton	Windsor public schools	Woodstock Academy
Town of Waterford	Windsor Locks public schools	East Catholic High School
Town of North Branford	Rocky Hill public schools	The Hotchkiss School
Town of East Hampton	Stamford BOE	Salisbury School
Groton Utilities	Greenwich BOE	St. Thomas School
UCONN	Weston BOE	St. Joseph School
Albertus Magnus College	Wilton BOE	Common Ground High School
Connecticut College	Darien BOE	Ledyard public schools
Mitchell College	Booker T. Washington Academy	Salem public schools
Post University	Region 18 public schools	East Hampton public schools
Western Ct. State University	East Lyme public schools	Chase Collegiate
Southern CT. State University	Groton public schools	Hopkins School
New London Housing Authority	Montville public schools	St. Martin de Porres Academy
Groton Housing Authority	Greens Farm Academy	Our Lady of Mercy Prep
South Central Regional Council of Govt.	Elm City College Prep	Holy Cross High School
State Vacation Federation of Teachers	CT. Assoc. of Independent Schools	St. Thomas More School

WHAT WE OFFER



Document Software

Expand your capabilities by adding new applications and service for both your internal and external customers



Production

Improve your brand image and reduce the costs of creating high-quality communications.



Managed Print Services

Take your workflow from chaos to control while reducing costs and enabling productivity



Audio/Visual

Learn how we bring technology, people, and ideas together through interactive collaboration solutions.



Technology

Our hardware offerings can integrate seamlessly into your existing infrastructure.

Our revolutionary CBS 360 assessment inventories all of your technology assets and associated costs to enable us to make the best recommendations.

THE CBS 360 ASSESSMENT

- The CBS 360 Assessment takes a holistic approach to understanding your documents and workflow.
- Blueprint your environment and your technology assets.
- Gain insight into the flow of information within your office.
- Make recommendations to increase cost-effectiveness and improve productivity.



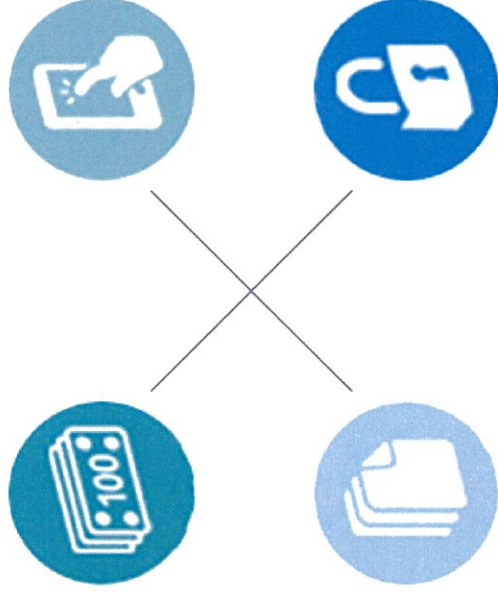
WHY XEROX?

Cost Control

- Application Defaults
- Xerox Standard Accounting
- Per-User Permissions
- Secure Print
- SMART Duplex Printing

Convenience

- Scan to Single/Multi-Page PDF
- AirPrint - Mopria Compatible
- Standardized User Interface
- Bi-directional Drivers
- Blank Page Management
- True Multi-Tasking



Productivity

- CentreWare Web
- Color By Words
- Remote Control Panel
- SMART Kits / CRUs
- Unified Address Book
- Intelligent Ready

Security

- Common Criteria Certification
- McAfee Embedded Security
- Cisco TrustSec
- Hard Disk Overwrite
- Password-Protected Printing

THANK YOU

CBS, A Xerox Company, is excited about the opportunity to compete for your business. We are confident in our ability to provide a solution for Ledyard Public Schools and our capacity to execute upon that vision.

TOWN OF LEDYARD, CONNECTICUT

PROPOSAL LPS-0046

COPIERS/PRINTERS

PROPOSER'S STATEMENT OF REFERENCES

Provide at least three (3) references:

1. BUSINESS NAME Old Saybrook Public Schools
ADDRESS 50 Sheffield St.
CITY, STATE Old Saybrook, CT.
TELEPHONE: 860-395-3158
INDIVIDUAL CONTACT NAME AND POSITION Julie Pendleton, Dir. Of Operations

2. BUSINESS NAME Westbrook Public Schools
ADDRESS 158 McVeagh Rd.
CITY, STATE Westbrook CT.
TELEPHONE: 860-399-6432
INDIVIDUAL CONTACT NAME AND POSITION Lesley, Wysocki, Businnes Mgr.

3. BUSINESS NAME East Hampton Public Schools
ADDRESS 94 Main St.
CITY, STATE East Hampton, CT.
TELEPHONE 860-365-4000
INDIVIDUAL CONTACT NAME AND POSITION Karen Asetta, Business Mgr.

END OF STATEMENT OF REFERENCES

TOWN OF LEDYARD, CONNECTICUT

PROPOSAL FORM
COPIERS/PRINTERS

PROPOSAL LPS-0046

PROPOSER'S FULL LEGAL NAME:

Connecticut Business Systems, LLC

Pursuant to and in full compliance with the RFP, the undersigned proposer, having visited the site or property if applicable, and having thoroughly examined each and every document comprising the RFP, including any addenda, hereby offers and agrees as follows:

To provide the products and/or services specified in, and upon the terms and conditions of, the RFP for the total sum of _____ /100 Dollars (write out in words) (\$ _____).

ACKNOWLEDGEMENT

In submitting this Proposal Form, the undersigned proposer acknowledges that the price(s) include all labor, materials, transportation, hauling, overhead, fees and insurances, bonds or letters of credit, profit, security, permits and licenses, and all other costs to cover the completed work called for in the RFP. Except as otherwise expressly stated in the RFP, no additional payment of any kind will be made for work accomplished under the price(s) as proposed.

REQUIRED DISCLOSURES

1. Exceptions to or Modifications or Clarifications of the RFP

This proposal does not take exception to or seek to modify or clarify any requirement of the RFP, including but not only any of the Contract Terms set forth in Section 26 of the Standard Instructions to Proposers.

OR

This proposal takes exception(s) to or seeks to modify or clarify certain of the RFP requirements, including but not only the following Contract Terms set forth in Section 26 of the Standard Instructions to Proposers. **Attached is a sheet fully describing each such exception.**

2. State Debarment List

Is the proposer on the State of Connecticut's Debarment List?

Yes

No

3. Occupational Safety and Health Law Violations

Has the proposer or any firm, corporation, partnership or association in which it has an interest (1) been cited for three (3) or more willful or serious violations of any occupational safety and health act or of any standard, order or regulation promulgated pursuant to such act, during the three-year period preceding the proposal (provided such violations were cited in accordance with the provisions of any state occupational safety and health act or the Occupational Safety and Health Act of 1970, and not abated within the time fixed by the citation and such citation has not been set aside following appeal to the appropriate agency or court having jurisdiction) or (2) received one or more criminal convictions related to the injury or death of any employee in the three-year period preceding the proposal?

Yes

No

If "yes," attach a sheet fully describing each such matter.

4. Arbitration/Litigation

Has either the proposer or any of its principals (regardless of place of employment) been involved for the most recent ten (10) years in any pending or resolved arbitration or litigation?

Yes

No

If "yes," attach a sheet fully describing each such matter.

5. Criminal Proceedings

Has the proposer or any of its principals (regardless of place of employment) ever been the subject of any criminal proceedings?

Yes

No

If "yes," attach a sheet fully describing each such matter.

6. Ethics and Offenses in Public Projects or Contracts

Has either the proposer or any of its principals (regardless of place of employment) ever been found to have violated any state or local ethics law, regulation, ordinance, code, policy or standard, or to have committed any other offense arising out of the submission of proposals or bids or the performance of work on public works projects or contracts?

Yes

No

If "yes," attach a sheet fully describing each such matter.

PROPOSAL (BID) SECURITY

No bid security is required for this proposal

NOTE: THIS DOCUMENT, IN ORDER TO BE CONSIDERED A VALID PROPOSAL, MUST BE SIGNED BY A PRINCIPAL OFFICER OR OWNER OF THE BUSINESS ENTITY THAT IS SUBMITTING THE PROPOSAL. SUCH SIGNATURE CONSTITUTES THE PROPOSER'S REPRESENTATIONS THAT IT HAS READ, UNDERSTOOD AND FULLY ACCEPTED EACH AND EVERY PROVISION OF EACH DOCUMENT COMPROMISING THE RFP, UNLESS AN EXCEPTION IS DESCRIBED ABOVE.

BY
TITLE: CFO

Alyssa Le
(PRINT NAME)

6/5/19
DATE:


(SIGNATURE)

END OF PROPOSAL FORM

TOWN OF LEDYARD, CONNECTICUT
PROPOSER'S LEGAL STATUS DISCLOSURE

Please fully complete the applicable section below, attaching a separate sheet if you need additional space.

For purposes of this disclosure, "permanent place of business" means an office continuously maintained, occupied and used by the proposer's regular employees regularly in attendance to carry on the proposer's business in the proposer's own name. An office maintained, occupied and used by a proposer only for the duration of a contract will not be considered a permanent place of business. An office maintained, occupied and used by a person affiliated with a proposer will not be considered a permanent place of business of the proposer.

IF A SOLELY OWNED BUSINESS:

Proposer's Full Legal Name

Street Address

Mailing Address (if different from Street Address) _____

Owner's Full Legal Name _____

Number of years engaged in business under sole proprietor or trade name ____

Does the proposer have a "permanent place of business" in Connecticut, as defined above?

_____ Yes

_____ No

If yes, please state the full street address (not a post office box) of that "permanent place of business."

IF A CORPORATION:

Proposer's Full Legal Name

Street Address

Mailing Address (if different from Street Address) _____

Owner's Full Legal Name _____

Number of years engaged in business _____

Names of Current Officers

President

Secretary

Chief Financial Officer

Does the proposer have a "permanent place of business" in Connecticut, as defined above?

_____ Yes _____ No

If yes, please state the full street address (not a post office box) of that "permanent place of business."

IF A LIMITED LIABILITY COMPANY:

Proposer's Full Legal Name Connecticut Business Systems, LLC

Street Address 100 Great Meadow Rd., Wethersfield CT 06109

Mailing Address (if different from Street Address) _____

Owner's Full Legal Name Xerox Corporation

Number of years engaged in business 35

Names of Current Manager(s) and Member(s)

James Curtisano, President _____
Name & Title (if any) Residential Address (street only)

Alyssa Le, CFO _____
Name & Title (if any) Residential Address (street only)

Name & Title (if any) Residential Address (street only)

Name & Title (if any) Residential Address (street only)

Name & Title (if any) Residential Address (street only)

Does the proposer have a "permanent place of business" in Connecticut, as defined above?

✓ Yes _____ No

If yes, please state the full street address (not a post office box) of that "permanent place of business."

100 Great Meadow Rd., Wethersfield, CT 06109

IF A PARTNERSHIP:

Proposer's Full Legal Name

Street Address

Mailing Address (if different from Street Address) _____

Owner's Full Legal Name _____

Number of years engaged in business _____

Names of Current Partners

Name & Title (if any) Residential Address (street only)

Name & Title (if any) Residential Address (street only)

Name & Title (if any) Residential Address (street only)

Name & Title (if any) Residential Address (street only)

Does the proposer have a "permanent place of business" in Connecticut, as defined above?

_____ Yes _____ No

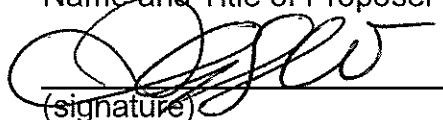
If yes, please state the full street address (not a post office box) of that "permanent place of business."

Connecticut Business Systems, LLC

Proposer's Full Legal Name

Alyssa Le, CFO
(print)

Name and Title of Proposer's Authorized Representative


(signature)

Proposer's Representative, Duly Authorized

6/5/19

Date

END OF LEGAL STATUS DISCLOSURE FORM

TOWN OF LEDYARD, CONNECTICUT

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PROPOSAL LPS-0046

HOLD HARMLESS AGREEMENT

Contractor/organization agrees that it will indemnify and hold harmless the Ledyard Board of Education its respective officers, agents and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same may be caused resulting directly or indirectly by any act or omission of the contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage to property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Ledyard Board of Education's willful acts.

I/we understand the conditions set forth within this instrument and agree to provide the required certification and will hold the Ledyard Board of Education harmless as outlined in the above statement.

CONTRACTOR/ORGANIZATION NAME Connecticut Business Systems, LLC

AUTHORIZED SIGNATURE 

PRINTED NAME Alyssa Le

AUTHORIZED SIGNATURE _____

PRINTED NAME _____

DATE 6/5/19

TOWN OF LEDYARD, CONNECTICUT

TOWN OF LEDYARD, CONNECTICUT

PROPOSAL LPS-0046

COPIERS/PRINTERS

PROPOSER'S CERTIFICATION
Concerning Equal Employment Opportunities
And Affirmative Action Policy

I/we, the proposer, certify that:

- 1) I/we are in compliance with the equal opportunity clause as set forth in Connecticut State law (Executive Order No. Three, <http://www.cslib.org/exeorder3.htm>).
- 2) I/we do not maintain segregated facilities.
- 3) I/we have filed all required employer's information reports.
- 4) I/we have developed and maintain written affirmative action programs.
- 5) I/we list job openings with federal and state employment services.
- 6) I/we attempt to employ and advance in employment qualified handicapped individuals.
- 7) I/we are in compliance with the Americans with Disabilities Act.
- 8) I/we (check one):

have an Affirmative Action Program, or

employ 10 people or fewer.

Connecticut Business Systems, LLC

Legal Name of Proposer



(Signature)

Proposer's Representative, Duly Authorized

Alyssa Le

Name of Proposer's Authorized Representative

CFO

Title of Proposer's Authorized Representative

6/5/19

Date

TOWN OF LEDYARD, CONNECTICUT
PROPOSER'S NON COLLUSION AFFIDAVIT

PROPOSAL FOR:

PROPOSAL NUMBER:

The undersigned proposer, having fully informed himself/herself/itself regarding the accuracy of the statements made herein, certifies that:

- (1) the proposal is genuine; it is not a collusive or sham proposal;
- (2) the proposer developed the proposal independently and submitted it without collusion with, and without any agreement, understanding, communication or planned common course of action with, any other person or entity designed to limit independent competition;
- (3) the proposer, its employees and agents have not communicated the contents of the proposal to any person not an employee or agent of the proposer and will not communicate the proposal to any such person prior to the official opening of the proposal; and
- (4) no elected or appointed official or other officer or employee of the Town of Ledyard is directly or indirectly interested in the proposer's proposal, or in the supplies, materials, equipment, work or labor to which it relates, or in any of the profits thereof.

The undersigned proposer further certifies that this affidavit is executed for the purpose of inducing the Town of Ledyard to consider its proposal and make an award in accordance therewith.

Connecticut Business Systems, LLC
Legal Name of Proposer

[Signature]
(Signature)

Proposer's Representative, Duly Authorized

Alyssa Le
Name of Proposer's Authorized Representative

CFO
Title of Proposer's Authorized Representative

6/5/19
Date

Subscribed and sworn to before me this 5th day of JUNE,
2019.

Kathy A (U) Palmer
Notary Public Kathy A (U) Palmer
My Commission Expires:

My Commission Expires: June 30, 2022

STATE OF CONNECTICUT BIDDER QUALIFICATION STATEMENT

SECTION 00 45 14
GENERAL CONTRACTOR'S
BIDDER QUALIFICATION STATEMENT

PAGE 1 OF 5

GENERAL CONTRACTOR BIDDER'S QUALIFICATION STATEMENT

All bidders are required to file this form, properly completed, WITH THEIR PROPOSAL. Failure of a bidder to answer any question or provide required information may be grounds for the awarding authority to disqualify and reject the bid. If a question or request for information does not pertain to your organization in any way, use the symbol "NA" (Not Applicable). Use additional 8 1/2 x 11" sheets with your letterhead as necessary.

THE DEPARTMENT RESERVES THE RIGHT TO REQUEST ANY ADDITIONAL OR SUPPLEMENTAL INFORMATION NECESSARY TO COMPLETE ITS EVALUATION OF A BIDDER'S QUALIFICATION.

1. Indicate exactly the name by which this organization is known:

Name: Connecticut Business Systems, LLC

2. How many years has this organization been in business under its present business name?

Years 35 years

3. How many years has this organization been in business as a General Contractor?

Years: N/A

4. Indicate all other names by which this organization has been known and the length of time known by each name:

4.1 _____

4.2 _____

4.3 _____

5. This firm is a:

Corporation

Partnership

Sole Proprietorship

Joint Venture

Other

SECTION 00 45 14
GENERAL CONTRACTOR'S BIDDER
QUALIFICATION STATEMENT

6. Attach **resumes** of all **supervisory personnel**, such as **Principals, Project Managers,** and **Superintendents,** and **Construction Scheduler** (see Section 01 32 16 or 01 32 16.13 of the General Requirements, as applicable) who will be directly involved with the project on which you are now a bidder. Indicate their construction related training, certifications and licenses and the number of years of actual construction experience. Indicate the number of years of this actual construction experience which were in a Supervisory capacity.

7. List all sub-trades, which your firm customarily performs with own employees:

7.1 N/A

7.2 _____

7.3 _____

7.4 _____

7.5 _____

8. All Construction Projects your organization has in process (attach separate sheets using the following format as necessary):

8.1 Specific Title & Location: N/A

8.2 Contract Amount: _____

8.3 Description of your scope of work performed: _____

8.4 Owners Representatives _____

(Name) _____ Telephone Number _____

9. Has your organization ever failed to complete a contract, or has any officer or partner of your organization ever been an officer or partner of another organization that failed to complete a contract?

NO

YES

If yes, indicate the circumstances leading to the project failure and the name of the company which provided the bonding for the failed contract(s):

10. Has your organization ever had a contract terminated?

NO
 YES

If yes indicate the circumstances leading to the project termination of contract(s):

11. Has your organization had any legal or administrative proceedings against the organization, or any officers, principals, partners, members, or employees of the organization currently pending or concluded adversely within the last five years, and any judicial or administrative sanctions that are still in effect against such organization, and any of its officers, principals, partners, members, or employees? (Exclude OSHA violations which are called for elsewhere in this statement.)

NO
 YES

If yes, list and explain:

12. Has your organization had any disbarments or suspensions that have been imposed in the past five years or that was still in effect during the five year period or is still in effect?

NO
 YES

If yes, list and explain; such list must include disbarments and suspensions of officers, principals, partners, members, and employees of your organization:

13. Has your organization had any other reason that precludes your organization or any officer, principal, partner, member, or employees thereof from bidding on a contract in Connecticut or any other jurisdiction?

NO
 YES

If yes. list and explain:

14. Has your organization had any willful or serious violations of any Occupational Safety and Health Act (OSHA) or of any standard, order or regulation promulgated pursuant to such act, during the three-year period preceding the bid, provided such violations were cited in accordance with the provisions of any State Occupational Safety and Health Act or Occupational Safety and Health Act of 1970?

NO
 YES

If yes, list and explain; indicate whether these were abated within the time fixed by the citation or whether the citation was appealed. If appealed, what is the status or disposition?

15. Has your organization had any criminal convictions related to the injury or death of any employee in the three year period preceding the bid?

NO
 YES

If yes, list and explain any such convictions:

16. Have there been any changes in your company's financial condition or business organization, which might affect your company's ability to successfully complete this contract?

NO
 YES

If yes, list and explain:

GENERAL CONTRACTOR'S
BIDDER QUALIFICATION STATEMENT

PAGE 5 OF 5

Dated at Wethersfield, CT

Signed this 5th day of JUNE 20 19

Name of Organization: Connecticut Business
Systems LLC

Signature [Handwritten Signature]
(Print Name) Alyssa Le, CFO

Notary Statement:

Mr./Mrs. (Ms.) Alyssa Le being duly sworn

Deposes and says that he/she is the CFO
of Connecticut Business Systems LLC, and that the answers to the
foregoing (Firm Name)

Questions and all statements therein contained are true and correct.

Notary Public Kathy A (u) Palmer
Kathy A (u) Palmer

My Commission Expires _____ My Commission Expires: June 30, 2022, 20 _____

END OF SECTION

STATE OF CONNECTICUT

Contractor Verification

Directions to Contractor: Connecticut law requires that any contractor applying or bidding for a contract (including individuals who are independent contractors) with a local or regional board of education, a governing council of a state or local charter school, or interdistrict magnet school operator require any employee with the contractor who would be in a position involving direct student contact to supply the contractor with the information provided in this form. Information may be collected either through a written communication or telephonically.

In addition, pursuant to Connecticut General Statutes (C.G.S.) § 10-233c, the contractor is required to contact – either telephonically or through written communication – any current or former employer of an employee if such employer was a local or regional board of education, a governing council of a state or local charter school, or interdistrict magnet school operator or if the employment caused the employee to have contact with children, to request any information concerning whether there was a finding of abuse or neglect or sexual misconduct against the employee. If the contractor receives any information indicating such a finding, or otherwise has knowledge of such a condition, the contractor must immediately forward such information to any local or regional board of education with which the contractor is under contract.

Directions to Employee of Contractor: Pursuant to Connecticut state law, employees of a contractor who would be in a position involving direct student contact must supply all of the information provided in Section 2 of this form.

Section 1 - To be completed by Contractor

Name	Connecticut Business Systems, LLC
Street address	100 Great Meadow Rd.
City, State, Zip Code	Wethersfield, CT 06109
Contact person	Gary DelColle
Telephone number/email address	GDelColle@cbs-gisx.com

Section 2 – To be completed by Employee of Contractor

Part A. Please list the name, address and telephone number of each current or former employer below, if such current or former employer was a local or regional board of education, a governing council of a state or local charter school, or interdistrict magnet school operator, or if such employment otherwise caused you to have contact with children.

Employer 1: Name _____ Address: _____ Phone _____

Employer 2: Name _____ Address: _____ Phone _____

Employer 3: Name _____ Address: _____ Phone _____

Employer 4: Name _____ Address: _____ Phone _____

Employer 5: Name _____ Address: _____ Phone _____

Employer 6: Name _____ Address: _____ Phone _____

Employer 7: Name _____ Address: _____ Phone _____

Employer 8: Name _____ Address: _____ Phone _____

Employer 9: Name _____ Address: _____ Phone _____

Part B. Please complete the questions below in their entirety.

Have you ever:

Y N Been the subject of an abuse or neglect or sexual misconduct investigation by any employer, state agency or municipal police department (answer "no" if the investigation resulted in a finding that all allegations were unsubstantiated)?

Y N Been disciplined or asked to resign from employment or resigned from or otherwise separated from any employment while an allegation of abuse or neglect was pending or under investigation by the Department of Children and Families (the "department"), or an allegation of sexual misconduct was pending or under investigation or due to an allegation substantiated pursuant to section 17a-101g of abuse or neglect, or of sexual misconduct or a conviction for abuse or neglect or sexual misconduct?

Y N Had a professional or occupational license or certificate suspended or revoked or ever surrendered such a license or certificate while an allegation of abuse or neglect was pending or under investigation by the department or an investigation of sexual misconduct was pending or under investigation, or due to an allegation substantiated by the department of abuse or neglect or of sexual misconduct or a conviction for abuse or neglect or sexual misconduct

Part C – Written Consent and Disclosure Authorization. I hereby authorize the entities I have listed in Section 2 of this form to release to the entity listed in Section 1 of this form the information required to be released by my previous employer pursuant to (C.G.S.) § 10-222c along with any related records. I hereby consent to and authorize disclosure by the State Department of Education of the information requested pursuant to C.G.S. § 10-222c, as amended by Public Act 16-67, and I hereby authorize the release by the State Department of Education of any related records. I further hereby release the above-named employer(s) and the State Department of Education from any and all liability of any kind that may arise from the disclosure or release of records requested pursuant to C.G.S. § 10-222c, as amended by Public Act 16-67.


Signature

6/5/19
Date

NOTES:

The terms provided below are currently defined in state law as follows. Please note that statutes may be amended from time to time.

Sexual Misconduct means – “any verbal, nonverbal, written or electronic communication, or any other act directed toward or with a student that is designed to establish a sexual relationship with the student, including a sexual invitation, dating or soliciting a date, engaging in sexual dialog, making sexually suggestive comments, self-disclosure or physical exposure of a sexual or erotic nature and any other sexual, indecent or erotic contact with a student.” Connecticut General Statutes § 10-222c(k).

Abuse or neglect means – “abuse or neglect as described in Section 46b-120, and includes any violation of Sections 53a-70, 53a-70a, 53a-71, 53a-72a, 53a-72b or 53a-73a.” Connecticut General Statutes § 10-222c(k).

The Connecticut State Department of Education is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, gender identity or expression, sexual orientation, marital status, national origin, ancestry, age, criminal record, political beliefs, genetic information, intellectual disability, past or present history of mental disability, learning disability, or physical disability, including, but not limited to, blindness or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws.

CBS/XEROX

RECOMMENDATION PRICING

20 Xerox MFP'S

(1) Xerox C60 – for Central Office

- (1) Xerox C8045
- (2) Xerox C8055's
- (2) Xerox C8070's
- (2) Xerox B7030's
- (2) Xerox B8075's
- (5) Xerox B8055's
- (5) Xerox B8045's

Total Monthly Cost (48 month lease): **\$5,691.94**

Maintenance/ Supply Costs Per Copy:

B/W: **\$0.0034 /page**

Color: **\$0.034 /page**

Xerox Workplace Suite Software Solution

- Follow-Me Print
- Fob or PIN print job authentication and release
- Per-user and other reporting on usage and trends

Total Monthly Cost (48 month lease): **\$362.46**

MANAGED PRINT SERVICES BREAKDOWN & INCENTIVE:

Monthly Base:	\$ 2,196.00	Allotted	AMV	OVG
BW		52,000	46,990 \$	0.012
Color		13,100	15,258 \$	0.12
Total Current Monthly Spend	\$ 2,454.96			

If CBS is awarded the new copier business we can bundle it with the current Managed Print Services Agreement and provide you with a more aggressive cost per print. This will save Ledyard BOE an additional \$845.52/year.

CBS Proposal for Bid Response

		<u>Allotted/Mont</u>	<u>OVG</u>
		BW 48,000	\$ 0.011
		Color 15,250	\$ 0.11
Proposed Monthly Spend	\$ 2,384.50		
Savings	3%		
Monthly Savings	\$ 70.46		
Annual Savings	\$ 845.52		